

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, April 28, 2020, 9:00 a.m.

Meeting provided by Video Live-Broadcast

Present: Chairman James Beaver
Commissioner Shon Small (via/teleconference)
Commissioner Jerome Delvin (via/teleconference)
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Deputy County Administrator Matt Rasmussen; DPA Ryan Brown; IT Manager Robert Heard; Robert Blain, Director of Operations/Capital Assets; Chief Scott Souza; Commander Joshua Shelton; Bill Spencer, Assessor.

Approval of Minutes

The Minutes of April 14, 2020 were approved.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items “a” through “q”. Commissioner Small seconded and upon vote, the Board approved the following:

Commissioners

- a. Line Item Transfer, Fund No. 0133-101, Dept. 000
- b. Award of Contract for Official County Newspaper

Corrections Department

- c. Agreement w/Lexipol, LLC for Use of Subscription Material for Policy Manuals and Training Bulletins; Amending Resolution 2020-239
- d. Contract w/Kuennen Northwest for Auditing Services for Prison Rape Elimination Act Compliance
- e. Second Amendment w/Naphcare, Inc. to Provide Health Care Services for Inmates

Human Services

- f. Agreement w/Safe Harbor Crisis Nursery for Quarantine Beds for Homeless Teens
- g. Line Item Transfer, Fund No. 0154-101, Dept. 000

Information Technology

- h. Copier Lease Agreement w/Ricoh USA for Commissioners’ Office @ the Courthouse
- i. Copier Lease Agreement w/Ricoh USA for Public Works @ Public Services Building

Parks

- j. Line Item Transfer, Fund No. 0110-102, Dept. 000

Public Works

- k. Contract w/Central Washington Asphalt for Edge Repair
- l. Contract w/Various Companies for As Needed Surfacing Materials
- m. Request Permission to Proceed w/Advertisement and Bid Process for Crack Seal

Risk Management

- n. Washington Counties Risk Pool Appointments

Sheriff

- o. Purchase of Three Vehicles From Columbia Ford Lincoln; Amending Resolution 2019-673
- p. Contract w/Advanced Aircraft Services to Remove and Install Garmin GDL ADSB on County's Cessna

Superior Court

- q. Purchase Authorization From the Trial Court Improvement Fund Committee

Public Comment ~ Cancelled

Change Order No. 1 w/Banlin Construction – New Administration Building

Robert Blain presented Change Order No. 1 with Banlin Construction for the new Administration Building. He said it included modifications to material on the basement walls, the elevator shaft to increase fire proofing and discovery of drywells in the area around the building not originally identified. He said the total amount of the change order was \$44,253.44 plus WSST.

MOTION: Commissioner Delvin moved to approve Change Order No. 1 with Banlin Construction for the new Administration Building project, increasing the contract by \$44,253.44 plus WSST for a new contract amount not to exceed \$12,591,598.74 plus WSST. Commissioner Small seconded and upon vote, the motion carried.

Other Business

Commissioner Delvin said there were a lot of emails being received about reopening or not and they were trying to answer all those. He said the County Commissioners were limited on authority and he asked everyone to be patient. He said he heard their concerns, but this was the Governor's decision.

Commissioner Small said he agreed with Commissioner Delvin and commented the Supreme Court upheld the Governor's decision and there was nothing they could do except wait.

Chairman Beaver agreed and said they had to follow the rules of the State of Washington. He added they were all in support of people going back to work and thanked everyone for their patience.

The Board agreed to have its regular meeting the following week. Mr. MacPherson indicated the Governor would be updating the proclamation and they would wait for his decision before deciding about the location of the meeting.

Chairman Beaver added that he spoke to the Mayor of the City of Kennewick and discussed a potential purchase and sale of the fire station property located next to the Justice Center and that Mr. MacPherson and Ms. Mosley would discuss this further. The Board agreed with moving forward with that discussion.

Account Payables

Check Date: 04/09/2020

P-Cards #: 420
Total all funds: \$241,052.00

Check Date: 04/17/2020

EFT's: 1238-1239
Transfers #: 04172001-04172004
Total all funds: \$68,023.88

Warrant #: 205652-205811
Total all funds: \$1,541,511.11

Payroll

Check Date: 04/15/2020

Payroll Draw Checks
Warrant #: 242549
Direct Deposit #: 152303-152472
Total all funds: \$119,886.36

Payroll Deductions/Transfers
Taxes #: 101200412
Total all funds: \$36,452.85

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2020-291: Line Item Transfer, Fund No. 0133-101, Dept. 000
- 2020-292: Award of Contract for Official County Newspaper
- 2020-293: Agreement w/Lexipol, LLC for Use of Subscription Material for Policy Manuals and Training Bulletins; Amending Resolution 2020-239
- 2020-294: Contract w/Kuennen Northwest for Auditing Services for Prison Rape Elimination Act Compliance
- 2020-295: Second Amendment w/Naphcare, Inc. to Provide Health Care Services for Inmates
- 2020-296: Agreement w/Safe Harbor Crisis Nursery for Quarantine Beds for Homeless Teens

- 2020-297: Line Item Transfer, Fund No. 0154-101, Dept. 000
- 2020-298: Copier Lease Agreement w/Ricoh USA for Commissioners' Office @ the Courthouse
- 2020-299: Copier Lease Agreement w/Ricoh USA for Public Works @ Public Services Building
- 2020-300: Line Item Transfer, Fund No. 0110-102, Dept. 000
- 2020-301: Contract w/Central Washington Asphalt for Edge Repair
- 2020-302: Contract w/Various Companies for As Needed Surfacing Materials
- 2020-303: Request Permission to Proceed w/Advertisement and Bid Process for Crack Seal
- 2020-304: Washington Counties Risk Pool Appointments
- 2020-305: Purchase of Three Vehicles From Columbia Ford Lincoln; Amending Resolution 2019-673
- 2020-306: Contract w/Advanced Aircraft Services to Remove and Install Garmin GDL ADSB on County's Cessna
- 2020-307: Purchase Authorization From the Trial Court Improvement Fund Committee
- 2020-308: Approving Change Order No. 1 with Banlin Construction – New Administration Building

There being no further business before the Board, the meeting adjourned at approximately 9:13 a.m.

Clerk of the Board

Chairman